

**DRAFT MINUTES OF THE REGULAR MEETING
CITY OF ALAMEDA PUBLIC UTILITIES BOARD MEETING**

November 18, 2019

1. ROLL CALL

President McCormick called the meeting to order at 7 p.m. On roll call, the following commissioners were present: President McCormick, Commissioner Serventi, Commissioner Gould, Commissioner Giuntini and City Manager Levitt.

2. ORAL COMMUNICATIONS – NON AGENDA (Public Comment)

Alameda resident William Morrison had questions about the terms and conditions regarding AMP's new online account management system.

3. SPECIAL PRESENTATION

None

4. CONSENT CALENDAR

A1. Minutes - Special Meeting – October 21, 2019

A2. Minutes - Regular Meeting – October 21, 2019

B. Listing of Bills Paid – October 2019

C. Financial Report – September 2019

D. Treasurer's Report for the Month Ending September 30, 2019

E. By Motion, Approve the Public Utilities Board's 2020 Regular Meeting Schedule

F. By Motion, Authorize the General Manager to Amend the Current Agreement with DataProse to Extend the Bill, Insert, Customer Newsletter Printing, and Mailing Services Through December 31, 2021, in an Amount Not to Exceed \$600,000

G. By Resolution, Requiring Four-Fifths Vote, Authorize the General Manager to Sole Source the Purchase of 115 Kilovolts Overhead Maintenance Switch and Related Accessories from Southern Electrical Equipment Company in an Amount Not to Exceed \$70,000

H. By Resolution, Approve Alameda Municipal Power's Wildfire Mitigation Plan

I. By Resolution, Recommend that the City Council Adopt a Memorandum of Understanding Between the City of Alameda and the International Brotherhood of Electrical Workers for the Period Commencing December 27, 2018, and Ending June 30, 2022

With a motion from Commissioner Serventi and a second from City Manager Levitt, the Board unanimously approved the consent calendar.

5. AGENDA ITEMS

A. For Information Only, Review of Alameda Municipal Power's Community Sponsorship Policy

Following a staff presentation, President McCormick asked staff for information about the windows during which organizations apply for the sponsorships.

Staff responded that many organizations submit applications for their events year after year. Staff responds to the organizations within two weeks, notifying them if they are approved.

Large events submitted for sponsorships each year include the city of Alameda's Earth Day, the city of Alameda's 4th of July Parade, the Island Jam, and events sponsored by the Downtown Alameda Business Association. Sponsorships are issued on a first-come, first-served basis, staff said.

Commissioner Serventi asked whether applicants ask for more funding than AMP can provide. When that occurs, staff said, AMP will respond to the applicant, noting that their requests exceed the sponsorship budget. Most of AMP's sponsorships are within the \$500-\$1,000 range.

Commissioner Serventi asked whether staff felt comfortable with the current amounts set for the sponsorships.

General Manager Procos said that the amounts requested by organizations are similar to the amounts for which AMP has budgeted. AMP wants to ensure it spreads the funding out across the organizations that apply.

From the perspective of staff, the amount of sponsorship money in AMP's budget is sufficient, General Manager Procos said.

Commissioner Gould asked about AMP's sponsorship of the city of Berkeley's Ride Electric event in September. Staff responded that AMP's sponsorship of that event was free.

Commissioner Giuntini asked: Of the \$35,000 AMP paid in sponsorships, how much did staff negotiate down to get within budget?

Staff responded that, in a couple of instances, a \$1,000 request might be reduced down to \$500.

President McCormick asked for more information to be added to the PUB's annual sponsorship report, such as which organizations were turned down, as well as any instances where staff reduced the amount of funding from what was originally requested. She said she appreciated staff's judgment calls on sponsorships.

President McCormick said she would be interested in sponsorship opportunities involving education and outreach about energy and climate issues. There may be third parties that would be good partners to leverage AMP's name recognition.

The Board did not take a vote because the item was informational.

6. GENERAL MANAGER'S REPORT

A. General Manager's Report – October 2019

General Manager Procos updated the Board on AMP's work to monitor the public safety power shut-offs. He also noted AMP's recent first place win in the American Public Power Association's excellence in communications awards.

President McCormick asked about the information noted in the general manager's report on the new online account management tools for customers.

Staff responded that more than 8,000 customers have signed up to use the tools. There are still some minor bugs that are being worked through with the vendor, staff said.

President McCormick asked staff to update the PUB on upcoming enhancements to the new system.

The 8,000 sign-ups show that there was pent-up demand, President McCormick said.

Staff responded that AMP's customer service staff has done a great job helping customers sign up for the new tools.

7. COUNCIL COMMUNICATIONS

City Manager Levitt updated the Board on two recent city of Alameda events – the community service awards and the open house for the city's active transportation plan.

8. BOARD COMMUNICATIONS

None

9. ORAL COMMUNICATIONS – NON-AGENDA ITEMS

None

10. ADJOURNMENT

President McCormick adjourned the meeting at 7:27 p.m.