



To: Honorable Public Utilities Board

Submitted by:           */S/*            
Robert Orbeta  
AGM – Administration

From: Ikue Suto-McNiff  
Procurement Analyst

Approved by:           */S/*            
Nicolas Procos  
General Manager

Subject: By Motion, Authorize the General Manager to Issue a Purchase Order to Conrad Forest Products in an Amount Not to Exceed \$29,300 for 17 Utility Poles

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**RECOMMENDATION**

*By motion*, authorize the General Manager to issue a purchase order to Conrad Forest Products in an amount not to exceed \$29,300 for 17 utility poles.

**BACKGROUND**

Alameda Municipal Power (AMP) purchased utility poles in fiscal year (FY) 2022 in May 2022 in an amount not to exceed \$58,600 from Stella-Jones Corporation. This purchase was delivered and accepted by AMP in August 2022. AMP’s last utility pole purchase was from Conrad Forest Products (Conrad) in October 2022 in FY 2023 in an amount not to exceed \$24,400 and was delivered at the end of January 2023.

The cumulative utility pole purchases by AMP in FY 2022 through FY 2023 total \$112,300 including the current request of \$29,300.

**DISCUSSION**

Based on replenishing stock quantities and forecasted pole replacement projects, AMP staff posted an electronic Quick Quote bid using Planet Bids, AMP’s online solicitation portal, for 14 days, and 23 prospective bidders were notified. Stella-Jones Corporation, Conrad, and Bell Lumber & Pole Company submitted their bids as seen Exhibit A. Staff carefully evaluated each bid based on conformance to the technical specification, cost, delivery, and supplier qualifications. Conrad is the lowest responsive and responsible bidder.

The following table shows the list of utility poles and the quantity recommended for purchase.

<b>AMP Item Code</b>	<b>Description</b>	<b>Vendor</b>	<b>Recommended for Purchase</b>
02303	POLE, WOOD 35' CL3	Conrad	3
02304	POLE, WOOD 40' CL3	Conrad	2
02305H	POLE, WOOD 45' H1	Conrad	5
02307H	POLE, WOOD 50' H1	Conrad	2
02308H	POLE, WOOD 55' H1	Conrad	5

Staff recommends the issuance of a purchase order to Conrad in an amount not to exceed \$29,300 including taxes and delivery.

FINANCIAL IMPACT

AMP has sufficient funds in its proposed FY 2023 budget for the purchase of utility poles.

LINKS TO AMP STRATEGIC PLAN

Business Resiliency, Strategy 1: AMP will develop an asset management plan to guide efficient capital and maintenance expenditures which improve system operations and resiliency.

EXHIBITS

- A. Utility Pole Purchase Bid & Award Summary
- B. Utility Pole Purchase History FY2022 and FY2023

**UTILITY POLE PURCHASE BID & AWARD SUMMARY**

Bid Opening Date: January 11, 2023 at 12:00pm

**FEBRUARY 2023 PURCHASE**

			Conrad (see Note 1)		Stella-Jones		Bell (see Note 2)	
AMP Code	Description	Quantity	Unit Price Including Delivery	Subtotal Including 10.75% Tax and Delivery	Unit Price Including Delivery	Subtotal Including 10.75% Tax and Delivery	Unit Price Including Delivery	Subtotal Including 10.75% Tax and Delivery
02303	POLE, WOOD 35' CL3	3	\$ 680.00	\$ 2,259.30	\$ 923.00	\$ 3,066.67	\$ 1,019.00	\$ 3,385.63
02304	POLE, WOOD 40' CL3	2	\$ 840.00	\$ 1,860.60	\$1,125.00	\$ 2,491.88	\$ 1,278.00	\$ 2,830.77
02305H	POLE, WOOD 45' H1	5	\$1,610.00	\$ 8,915.38	\$2,087.00	\$ 11,556.76	\$ 2,374.00	\$ 10,516.82
02307H	POLE, WOOD 50' H1	2	\$1,860.00	\$ 4,119.90	\$2,413.00	\$ 5,344.80	\$ 3,491.00	\$ 7,732.57
02308H	POLE, WOOD 55' H1	5	\$2,140.00	\$ 11,850.25	\$2,777.00	\$ 15,377.64	\$ 3,589.00	\$ 19,874.09
	California Lumber Tax		\$ 261.90		\$ 341.65		\$ 400.36	
	<b>Grand Total</b>			<b>\$ 29,267.33</b>		<b>\$ 38,179.39</b>		<b>\$ 44,740.23</b>

Note:

- 1 Recommended for awarding of contract.
- 2 Quote for 02305H was for quantity of 4, not 5.

UTILITY POLES PURCHASE HISTORY FY 2022 AND FY 2023

February 2023 PURCHASE

Fiscal Year	Vendor	PO Date	AMP#	Description	Quantity	Unit Price	Unit Price incl tax and delivery	Subtotal Incl. tax and delivery
FY22	Stella-Jones	May 2022	02303	WOOD 35' CL3	3	\$ 612.56	\$ 678.41	\$ 2,035.23
			02304	WOOD 40' CL3	3	\$ 746.94	\$ 827.24	\$ 2,481.71
			02305H	WOOD 45' H1	4	\$ 1,386.06	\$ 1,535.06	\$ 6,140.25
			02307H	WOOD 50' H1	7	\$ 1,601.71	\$ 1,773.89	\$ 12,417.26
			02308H	WOOD 55' H1	2	\$ 1,843.92	\$ 2,042.14	\$ 4,084.28
			02309H	WOOD 60' H2	2	\$ 2,607.06	\$ 2,887.32	\$ 5,774.64
			02310H	WOOD 65' H2	1	\$ 2,923.84	\$ 3,238.15	\$ 3,238.15
			02314H	WOOD 70' H2	1	\$ 3,255.71	\$ 3,605.70	\$ 3,605.70
			02311H	WOOD 75' H2	1	\$ 3,765.29	\$ 4,170.06	\$ 4,170.06
			02313	WOOD 95' H3	2	\$ 6,358.72	\$ 7,042.28	\$ 14,084.56
				CA LUMBER TAX (pre tax 1%)				\$ 523.99
	Total		26				<b>\$ 58,555.83</b>	
FY23	CONRAD		02303	WOOD 35' CL3	1	\$ 620.00	\$ 686.65	\$ 686.65

		Oct 2022	02305H	WOOD 45' H1	3	\$ 1,390.00	\$ 1,539.43	\$ 4,618.28
			02307H	WOOD 50' H1	6	\$ 1,610.00	\$ 1,783.08	\$ 10,698.45
			02308H	WOOD 55' H1	1	\$ 1,850.00	\$ 2,048.88	\$ 2,048.88
			02309H	WOOD 60' H2	2	\$ 2,760.00	\$ 3,056.70	\$ 6,113.40
				CA LUMBER TAX (pre tax 1%)			\$ 218.20	
				Total	13			<b>\$ 24,383.85</b>
	CONRAD	Feb 2023	02303	WOOD 35' CL3	3	\$ 680.00	\$ 753.10	\$ 2,259.30
			02304	WOOD 40' CL3	2	\$ 840.00	\$ 930.30	\$ 1,860.60
			02305H	WOOD 45' H1	5	\$ 1,610.00	\$ 1,783.08	\$ 8,915.38
			02307H	WOOD 50' H1	2	\$ 1,860.00	\$ 2,059.95	\$ 4,119.90
			02308H	WOOD 55' H1	5	\$ 2,140.00	\$ 2,370.05	\$ 11,850.25
				CA LUMBER TAX (pre tax 1%)			\$ 261.90	
			Total	17			<b>\$ 29,267.33</b>	