

**DRAFT MINUTES OF THE SPECIAL MEETING
CITY OF ALAMEDA PUBLIC UTILITIES BOARD MEETING**

Monday, April 27

1. ROLL CALL

President McCormick called the meeting to order at 5:30 p.m. On roll call, the following commissioners were present: President McCormick, Commissioner Serventi, Commissioner Gould, Commissioner Giuntini and City Manager Levitt.

2. ORAL COMMUNICATIONS – NON AGENDA (Public Comment)

None

3. SPECIAL PRESENTATION

None

4. CONSENT CALENDAR

None

5. COUNCIL COMMUNICATIONS

None

6. AGENDA ITEMS

A. Workshop - Budget

During staff's budget presentation, President McCormick said the revenue from operations is a relatively flat 1% change. She said it was appropriate that AMP is basing it on the adopted load forecast.

The Board is in a "wait and see" mode on the near- and mid-term impacts of the shelter-in-place order on the forecast, she said.

Independent of this budget, President McCormick said, the Board will be watching the COVID-19 impacts closely and tracking them to see if there are any other mid-year adjustments that need to be made as a result.

Staff responded that staff has been closely monitoring receipts.

On the topic of sales of renewable energy credits (RECs), President McCormick said that the PUB planned the sales several years ago. One of the benefits of REC sales was that

the Board could leverage its early investments and use the money to buy more renewable power later. She underscored that the REC sales ensured that AMP had the resources to advance to 100% clean energy in the future.

On the topic of AMP's expenditure makeup for the fiscal year 2021 budget, President McCormick asked if there was a benchmark for labor. Staff said that each utility is different, as far as the utility's makeup, governance, and its relationship to cities and special districts. President McCormick said that if staff comes across any benchmarks, moving forward, the Board would be interested to learn more.

Commissioner Serventi asked a clarifying question about the city's cost allocation and direct payments for human resources and information technology.

Commissioner Gould said he agreed with a 0% increase on rates. He said a previous AMP communication was confusing because it had said the rate increase could be up to 2%. He also thanked staff for fixing AMP's electric vehicle (EV) chargers in the Service Center's customer parking lot.

Regarding the impact of COVID-19, Commissioner Gould said he would hope that AMP would not propose rate increases.

City Manager Levitt said that Alameda does not have as many large customers as other communities do. He asked whether staff was evaluating the COVID-19 impacts in the first quarter or first half of the year.

General Manager Procos said staff had been tracking the revenue numbers and has the billing data for March. Though COVID-19 began in March, staff is not seeing a lot of fluctuation, overall. In April's preliminary data, there is some variation, depending on the customer classes.

Staff is reviewing the receipts on a daily basis, and March's receipts were similar to receipts for the same period last year. Staff has seen a slight drop in revenue for April. In addition, staff will be analyzing the differences, between 2019 and 2020, on a monthly basis, and examining the impacts of the shelter in place.

President McCormick said AMP is very fortunate to be in a year where it is not raising rates. AMP is in very good shape as it weathers the COVID-19 storm. She said she appreciates the commitment AMP has made to its customers with bill payment and energy efficiency options, as well as its decision to ensure that customers will not have their power shut off for non-payment during the crisis.

Commissioner Serventi thanked staff for its budget work. Commissioner Giuntini said the budget presentation was well done.

President McCormick said the next steps include final comments from the Board in May.

7. BOARD COMMUNICATIONS

None

8. ORAL COMMUNICATIONS - NON AGENDA (PUBLIC COMMENT)

None

9. ADJOURNMENT

President McCormick adjourned the meeting at 6:51 p.m.