

To: Honorable Public Utilities Board

Submitted by: /IS/
Hayley Wise
Executive Assistant

From: Hayley Wise
Executive Assistant

Approved by: /IS/
Nicolas Procos
General Manager

Subject: By Motion, Approve the Public Utilities Board’s 2020 Regular Meeting Schedule

RECOMMENDATION

By motion, approve the Public Utilities Board’s (Board) 2020 regular meeting schedule, including the Board’s Budget workshop in April. The proposed 2020 meeting schedule also reflects that the Board does not meet in August. This aligns with the current practice of the City Council to not meet in August.

BACKGROUND

The Board will meet on the third Monday of every month with the noted exceptions:

- January – fourth Monday due to Martin Luther King, Jr. federal observed holiday
- February – fourth Monday due to Presidents’ Day federal observed holiday
- April – fourth Monday due to Northwest Public Power Association/Northern California Power Agency’s Federal Conference
- August – The Board does not meet

DISCUSSION

Staff’s annual planning schedule for presenting material to the Board is aligned with the proposed 2020 meeting schedule. Also, note that additional *special* meetings may occur during the year for such matters as labor negotiations and litigation. These meetings are scheduled by first polling the Board to determine the best meeting date(s).

FINANCIAL IMPACT

There is no financial impact associated with the Board’s proposed 2020 meeting schedule.

LINKS TO STRATEGIC PLAN AND METRICS

This item is linked to all approved key result areas and goals.

EXHIBIT

A. Draft 2020 Public Utilities Board Meeting Schedule

**PUBLIC UTILITIES BOARD- DRAFT
 2020 MEETING SCHEDULE**

Meeting Date	Publish Packet & Distribute	Meeting Location
January 27*	January 16	AMP Service Center
February 24*	February 13	AMP Service Center
March 16	March 5	Council Chamber
4pm Budget Workshop 7pm Regular April 27	April 9	AMP Service Center
May 18	May 7	Council Chamber
June 15	June 4	AMP Service Center
July 20	July 9	AMP Service Center
NO AUGUST PUB MEETING		
September 21	September 10	AMP Service Center
October 19	October 8	Council Chamber
November 16	November 5	AMP Service Center
December 21	December 10	Council Chamber

* *Date changed due to a City observed holiday*